

## LAPWORTH PLAYERS – JOB DESCRIPTIONS

### PROMPT

#### EQUIPMENT

- Copy of the Script of the play
- Pencil, eraser, small torch
- Strong left finger

#### DUTIES

- Read the script before attending rehearsals
- Attend all rehearsals after the cast have dropped their books
- Check with the Producer for passages, speeches or words which may have been altered or cut.
- Speak in a clear voice loud enough for the cast to hear. (Better that the audience should hear, than the cast should have to ask for a repeat prompt).
- Keep the place in the script by using left forefinger to follow the lines down the page, and a pencil in the right hand to follow the words across the page
- Mark the prompt copy of the script with a pencil. Make sure all marks are removed before the script is returned to the library.
- Mark pauses using a letter P. One for a short pause two or more for longer pauses.
- Mark all ‘noises off’ and ‘business on stage’ in order that you know which pause you are faced with. Interrupting an actor in full acting mode with a prompt they don’t need could lead to personal harm.
- During early rehearsals prompt with a whole sentence. As rehearsal progress only a word or two should be necessary.
- **NEVER GO BACK; ALWAYS TAKE THE CAST FORWARD**
- Members of the cast sometime deviate from the script. However, it is most important that they be given their correct cue line for the sake of the other actors. This is vital.
- At rehearsals sit in the position you will be in on the night. Scenery will undoubtedly grow around you and props will appear. You need to be able to see the stage and hear the actors as clearly as is possible. At the same time you will need to be out of the audiences sight line, However, the play may be set ‘in the round’ in which case you will occupy a seat on the front row.